



Guide on how to submit an engineering program's improvement project

Name of the University

Name and degree of the Academic Program

Date

Colegio Federado de Ingenieros y de Arquitectos de Costa Rica

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Ad optimus certamus

0. General Instructions:

- This document is part of the self-evaluation report. There should be consistency between both documents.
- The information provided should be clear, accurate, complete, and truthful.
- The terms and concepts used must be aligned with those indicated in the accreditation manual. If any other term or concept is used, its definition and reason of usage must be included.
- The Gantt Chart can be submitted in Excel or Project in a non - editable format.

1. Summary of the SWOT Analysis

- a. For the Plan of studies category, list the threats and weaknesses, detected in the self-assessment.*
- b. For the faculty teaching category, list the threats and weaknesses, detected in the self-assessment.*
- c. For the Infrastructure category, list the threats and weaknesses identified in the self-assessment.*
- d. For the Administration of the Institution and the Program category, list the threats and weaknesses identified in the self-assessment.*
- e. For the Students and Graduates category, list the threats and weaknesses detected, in the self-assessment.*

2. Execution Gantt Chart

For each threat or weakness found, complete the chart of execution.

Category: _____

Criteria: _____

Weakness: _____

Actions	Goals	Schedule					Responsible	Budget
		0	1	2	...	k		
Action 0	Goal 0							
	Goal 1							
	Goal 2							
	...							
	...							
	Meta n							
Action 1	Goal 0							
	Goal 1							
	Goal 2							
	...							
	...							
	Goal n							
Action n	Goal 0							
	Goal 1							
	Goal 2							
	...							
	...							
	Goal n							